

FORWARD PLAN OF DECISIONS

Period covered by this Plan:	1 March to 30 June 2018
Date of publication:	1 March 2018
Date plan next due to be published	3 April 2018

Councillor David Tutt (Leader and Chairman of Cabinet): Responsibilities aligned with Chief Executive and including the Community Strategy, Local Strategic Partnership, the Corporate Plan and economic development.

Councillor Gill Mattock (Deputy Leader and Deputy Chairman of Cabinet): Financial services including accountancy, audit, purchasing and payments).

Councillor Margaret Bannister: Tourism and leisure services

Councillor Jonathan Dow: Place services including cleansing and recycling, parks and Downland, engineering, building and development control, planning policy and strategy, environmental health and licensing.

Councillor Dean Sabri: Core support and strategic services.

Councillor Alan Shuttleworth: Direct assistance services including revenues and benefits, housing and community development, and bereavement services.

Councillor John Ungar: Community safety and the Community Safety Partnership.

Please see the explanatory note appended to this Plan for further information and details of how to make representations and otherwise contact the Council on matters listed in the Plan. Documents referred to will be available at least 5 clear working days before the date for decision.

A summary of the contents of this Plan follows:

*New Listings since the last plan are marked with an asterisk

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Key

KD = Key Decision

NKD = Non-Key Decision

C = Decision to be taken by the Council

Title:	Corporate performance - quarter 3 2017/18 (KD)
Decision/Key Issue:	To update Members on the Council's performance against Corporate Plan priority actions, performance indicators and targets over Q3 2017/18 period.
Ward(s):	All Wards
Decision taker:	Cabinet
Lead cabinet member:	Councillor Dean Sabri
Lead chief officer	Deputy Chief Executive (Alan Osborne), Director of Regeneration and Planning (Nazeya Hussain)
Expected date of decision:	21 Mar 2018
Details of consultation arrangements proposed or undertaken (where known):	Not applicable.
List of documents (not including confidential or exempt information):	Report
Contact officer:	<p>Jo Harper, Head of Business Planning and Performance, Tel: 01273 484049 jo.harper@lewes-eastbourne.gov.uk</p> <p>Millie McDevitt, Performance and Programmes Lead, Tel: 01273 085637 millie.mcdevitt@leweseastbourne.gov.uk,</p> <p>Pauline Adams, Financial Services Manager, Tel: (01323) 415979 pauline.adams@lewes-eastbourne.gov.uk</p>

Title:	Local car parking standards for new residential development (KD)
Decision/Key Issue:	An investigation into the feasibility of establishing of a local policy on parking standards for future new developments in Eastbourne.
Ward(s):	All Wards
Decision taker:	Cabinet
Lead cabinet member:	Councillor Jonathan Dow
Lead chief officer	Director of Regeneration and Planning (Nazeya Hussain)
Expected date of decision:	21 Mar 2018
Details of consultation arrangements proposed or undertaken (where known):	None. Any proposed local parking standards in the future would be required to undergo public consultation
List of documents (not including confidential or exempt information):	Report
Contact officer:	Matt Hitchen, Senior Strategy and Commissioning Officer (Planning Policy), 1 Grove Road, Eastbourne, BN21 4TW. Tel: (01323) 415253 matt.hitchen@lewes-eastbourne.gov.uk

Title:	Joint transformation programme - update. (NKD)
Decision/Key Issue:	Report will provide an update on the joint transformation programme. In October 2015, cabinet approved a strategy for the development of shared services between Lewes District Council and Eastbourne Borough Council based on the integration of the majority of council services.
Ward(s):	All Wards
Decision taker:	Cabinet
Lead cabinet member:	Councillor Dean Sabri
Lead chief officer	Assistant Director of Human Resources and Organisational Development (Becky Cooke)
Expected date of decision:	21 Mar 2018
Details of consultation arrangements proposed or undertaken (where known):	Communication with staff representatives throughout mobilisation period. The Joint Transformation Programme Consultative Forum will continue to meet on a bimonthly basis, involving a range of staff representatives including UNISON representatives.
List of documents (not including confidential or exempt information):	Report
Contact officer:	Becky Cooke, Assistant Director of Human Resources and Organisational Development, 1 Grove Road, Eastbourne, BN21 4TW. Tel: (01323) 415106 becky.cooke@lewes-eastbourne.gov.uk

Title:	*Devonshire Park redevelopment (C)
Decision/Key Issue:	To provide an update on the progress of the Devonshire Park Redevelopment and set out proposals for the refurbishment of the Winter Garden. Decisions are required on the proposed Winter Garden Scheme and the overall funding package.
Ward(s):	Devonshire
Decision taker:	Cabinet and Council
Lead cabinet member:	Lead Cabinet Member for Tourism and Leisure Services
Lead chief officer	Director of Tourism and Enterprise (Philip Evans)
Expected date of decision:	Cabinet - 21 Mar 2018 Council - 9 May 2018
Details of consultation arrangements proposed or undertaken (where known):	Devonshire Park Project Board on the 1 March 18.
List of documents (not including confidential or exempt information):	Report
Contact officer:	Graham Cook, Programme Manager for the Devonshire Park redevelopment, 1 Grove Road, Eastbourne, BN21 4TW. graham.cook@lewes-eastbourne.gov.uk

Title:	Waste services delivery vehicle (KD)
Decision/Key Issue:	Consideration of future design of the service post Kier, from June 2019.
Ward(s):	All Wards
Decision taker:	Cabinet
Lead cabinet member:	Councillor Jonathan Dow
Lead chief officer	Director of Service Delivery (Ian Fitzpatrick)
Expected date of decision:	21 Mar 2018
Details of consultation arrangements proposed or undertaken (where known):	To be advised.
List of documents (not including confidential or exempt information):	Report
Contact officer:	Jane Goodall, Strategy and Partnership Lead, Quality Environment, 1 Grove Road, Eastbourne, BN21 4TW. Tel: 01273 484383 Jane.Goodall@lewes-eastbourne.gov.uk

Title:	*Asset investment update (KD)
Decision/Key Issue:	Update on the Council's asset investments.
Ward(s):	All Wards
Decision taker:	Cabinet
Lead cabinet member:	Lead Cabinet Member for Core Support and Strategic Services
Lead chief officer	Deputy Chief Executive (Alan Osborne)
Expected date of decision:	21 Mar 2018
Details of consultation arrangements proposed or undertaken (where known):	Not applicable.
List of documents (not including confidential or exempt information):	Report
Contact officer:	Alan Osborne, Deputy Chief Executive, 1 Grove Road, Eastbourne, BN21 4TW. Tel: (01323) 415149 alan.osborne@lewes-eastbourne.gov.uk

Title:	*Leisure services options (KD)
Decision/Key Issue:	To be advised.
Ward(s):	All wards
Decision taker:	Cabinet
Lead cabinet member:	Lead Cabinet Member for Tourism and Leisure Services
Lead chief officer	Director of Tourism and Enterprise (Philip Evans)
Expected date of decision:	23 May 2018
Details of consultation arrangements proposed or undertaken (where known):	To be advised.
List of documents (not including confidential or exempt information):	Report
Contact officer:	Philip Evans, Director of Tourism & Enterprise, 1 Grove Road, Eastbourne, BN21 4TW. Tel: 01323 415411 philip.evans@lewes-eastbourne.gov.uk

Title:	*Construction of a new Sovereign Centre (KD)
Decision/Key Issue:	To consider further proposals for the construction of a new Sovereign Centre. The report will set out the revised design and budget together with proposals for operating arrangements.
Ward(s):	Sovereign
Decision taker:	Cabinet
Lead cabinet member:	Lead Cabinet Member for Tourism and Leisure Services
Lead chief officer	Director of Tourism and Enterprise (Philip Evans)
Expected date of decision:	23 May 2018
Details of consultation arrangements proposed or undertaken (where known):	Initial consultation has taken place with Eastbourne Swimming Club, further public consultation will take place following a Cabinet decision.
List of documents (not including confidential or exempt information):	Designs and costings by GT3 architects and Aecom quantity surveyors
Contact officer:	Graham Cook, Programme Manager for the Devonshire Park redevelopment, 1 Grove Road, Eastbourne, BN21 4TW. graham.cook@lewes-eastbourne.gov.uk

Title:	Housing development update (KD)
Decision/Key Issue:	To provide an update on housing developments and take any necessary decisions to progress the programme.
Ward(s):	All Wards
Decision taker:	Cabinet
Lead cabinet member:	Councillor Alan Shuttleworth
Lead chief officer	Director of Service Delivery (Ian Fitzpatrick)
Expected date of decision:	23 May 2018
Details of consultation arrangements proposed or undertaken (where known):	To be advised.
List of documents (not including confidential or exempt information):	Report (Note: Report will comprise exempt information and will therefore need to be dealt with in private.)
Contact officer:	Paul Turton, Regeneration Director, 1 Grove Road, Eastbourne, BN21 4TW. Tel: 01323 436314 paul.turton@eastbournehomes.org.uk

Title:	*Redundancy and redeployment policy (NKD)
Decision/Key Issue:	<p>To receive and note a report (if submitted to this meeting) giving details of employees currently subject this policy and related financial implications.</p> <p>The redundancy and redeployment policy with its associated procedures is a change management process within the Council designed to provide appropriate corporate assessment, support and learning interventions for those whose substantive posts are under threat.</p>
Ward(s):	All Wards
Decision taker:	Cabinet
Lead cabinet member:	Councillor Dean Sabri
Lead chief officer	Assistant Director of Human Resources and Organisational Development (Becky Cooke)
Expected date of decision:	23 May 2018
Details of consultation arrangements proposed or undertaken (where known):	Consultation with UNISON and the affected individuals takes place. It also provides for corporate resources to be made available to assist in the search for alternative employment both inside and externally to the Council. Job descriptions and CV details, as available, are used for corporate reference and all emerging vacancies are scrutinised in efforts to identify suitable alternative work. Other reasonable support, in the form of counselling and targeted skills' improvement through coaching and training, can be sourced to maximise the chances of redeployment.
List of documents (not including confidential or exempt information):	Report
Contact officer:	Helen Knight, Human Resources Manager, 1 Grove Road, Eastbourne, BN21 4TW. Tel: 01323 415063 helen.knight@lewes-eastbourne.gov.uk

EXPLANATORY NOTE

The Borough Council is required to publish information about all key decisions at least 28 days in advance of the decision being taken.

Please note that should it be proposed that any item listed in the forward plan be considered in private (with press and public excluded) notice of this intention will be given on the Council's website no later than 28 days before the meeting at which the matter is due to be considered. This notice will give the reasons why the matter (or part thereof) may need to be considered in private.

This Plan is a list of the key decisions likely to be taken over the coming four months. The list is not exhaustive as not all decisions are known that far in advance. The Plan is updated and re-published monthly.

The Forward Plan shows details of key decisions intended to be taken by the Cabinet and Chief Officers under their delegated powers.

The Plan shows:-

- when those decisions will be made
- who will make the decision
- what the consultation arrangements are
- what documents relating to those decisions will be available
- who you can contact about the decision and how to obtain copies of those documents

If you wish to make representations on any matter included in the Plan please address them to one of:

- the named Lead Officer or contact Officer at the address shown
- the Chief Executive at the address shown below
- the Leader of the Council, at the address shown below

"Key decisions" relate to a decision, which is likely:-

(1) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or

(2) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Council's area.

Copies of documents referred to in the Plan may be obtained from the contact officer whose name and contact address is shown in the Plan.

The Plan is available for inspection, free of charge upon request from Reception at The Town Hall, Grove Road, Eastbourne between 9.00 a.m. and 5.00 p.m. on Monday to Friday of each weekday (except for public holidays), and on the Council's website at http://www.eastbourne.gov.uk/forward_plan

If you have any questions about the Forward Plan please contact Simon Russell, Cabinet Officer, on (01323) 415021, or e-mail simon.russell@lewes-eastbourne.gov.uk

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